The Barnstable School Committee met on Wednesday, August 3, 2016, in the Town Hall Hearing Room. Present were Chair Margeaux Weber, Vice-Chair Chris Joyce, Committee members Stephanie Ellis, Patrick Murphy and Mike Judge. Also present was Superintendent Meg Mayo-Brown. Bill Butler and Kristen Harmon were not present.

Ms. Weber called the meeting to order at 7:00 PM.

Core Values
Ms. Weber recited the Core Values of the Barnstable School System.

Video or Audio Recording of the Meeting
Ms. Weber reminded everyone that the meeting was being telecast and recorded on Channel 18. Anyone who wished to make a recording of the session must notify the Chair.

Approval of the Minutes
- Motion by Ms. Ellis, seconded by Mr. Murphy, and the Committee voted unanimously to approve the minutes of the meeting on Wednesday, July 6, 2016.
- Motion by Mr. Joyce, seconded by Mr. Murphy, and the Committee voted unanimously to approve the executive session minutes of the meeting on Wednesday, July 6, 2016.

Public Comment
No public comment.

School Committee Comments and Sub-Committee/Liaison Reports
No reports.

Superintendent’s Report
- Ms. Mayo-Brown stated the Barnstable Summer Leadership Institute will take place from August 16-18 and the School Committee members are invited to attend. She discussed a general overview of the topics that will be discussed each day.
- Ms. Mayo-Brown met with Brooke Styche to discuss having a teacher’s cabinet where teachers meet with Meg and Brooke to discuss matters on a monthly basis.
- Letter will be going out to 7th grade parents regarding SBIRT (a screening relative to substance abuse, treatment, education and prevention). The process will be incorporated in yearly screenings. There will be a more formal presentation in September about the process to the School Committee.
- Ms. Mayo-Brown visited Hyannis West’s kindergarten Jumpstart program yesterday. It is a 3 week program for incoming kindergarteners to help students with academic readiness.
- Ms. Mayo-Brown is working on her entry plan, a process to collect information in a systematic way. She will present the plan to the School Committee at September’s meeting.
- Mr. Joyce asked if Ms. Mayo-Brown had done a teachers’ cabinet before. Ms. Mayo-Brown stated yes, she started one in Fall River 2-3 years ago. It’s a time to talk about teaching and learning. It helps promote the teacher voice and decision making.
- Mr. Joyce asked if there would be representatives from every school in the cabinet. Ms. Mayo-Brown stated that each school votes in a representative. The agendas and minutes are sent out to all teachers.
- Mr. Murphy asked if the screenings were just for 7th graders. Ms. Mayo-Brown stated that this year is just 7th grade and will move to 8th grade next year.
- Ms. Weber asked if the school councils have been involved in the school improvement plans process. Ms. Mayo-Brown said yes. She gave the Principals a soft deadline of August 1 and they have been meeting with their councils.

Item #080316-001   Discussion of MASC Resolutions
- Ms. Weber stated that at the upcoming MASC Conference, the following resolutions that Mr. Murphy will present are being presented.
- Mr. Murphy stated the process for resolutions presented at the MASC Conference are resolutions are submitted by members, considered by a committee and submitted to board for review. This year there will be four presented and
discuss at the assembly of delegates. At the next meeting, we will have to vote for a representative to be a delegate. The four resolutions are Foundation Budget, Tax Reform Ballot Question, Charter School Reform and Social and Emotional Well Being of Students.

- Foundation Budget is asking the legislature to act on their findings. Barnstable adopted a resolution to support this already.
- Tax Reform Ballot Question is connected to resolution one. It shows how you go about funding the first resolution.
- Charter School Reform is about lifting the cap related to charter schools. We are against lifting cap. Ms. Weber added that we adopted a resolution on this as well.
- Social and Emotional Well Being of Students is about the need to spend more time around the social and emotional well-being of students. All the focus should not just be on testing.

- Mr. Joyce asked Mr. Murphy what his thoughts on the fourth resolution were. Mr. Murphy stated this is a topic that is trending nationally. There has been growth in low income children. Ms. Mayo-Brown stated that there needs to be a focus on educating the whole child. There are gains in academic success when there is a focus on the social and emotional needs of the students. When you ignore this, students are not ready to learn. What Barnstable is doing with the tiered model is helping to focus on social and emotional needs. The Hyannis West Kindergarten Jumpstart program is focusing on these skills.
- Ms. Weber stated the focus of conference this year is the social and emotional well-being of students.

**Item #080316-002 Update of Summer Facilities Projects**

- Mr. Kanyock gave a brief update on summer and upcoming facilities projects. He discussed the 8 capital projects that are being completed or started on this summer including the HYW and BWB modulars, the BIS roof/exterior renovations, the BUE Parking Lot Pole Replacement, the BHS Kitchen walk-in replacement, the BCHMCPS roof/exterior renovations, the HYW unit ventilator replacement, the BUE bathroom fixture upgrade and the BHS pump flange replacement.
- Mr. Joyce asked when the BUE bathroom fixture upgrade work would be completed. Mr. Kanyock stated the work will be done while school is in process after school hours sometime this winter.
- Mr. Kanyock discussed other projects that are being worked on this summer including the BHS library painting, BHS and BIS pothole repair, Centerville play stations, BUE unit ventilator, HYW kitchen line installation, BHS Irrigation Pump replacement, Flooring (replace ramp surfacing at BUE, classroom flooring at HS, WVE office), BWB sinks/counters, BWB side portico, HVAC PM, HYW/BWB modular furniture assembly, Waldorf/Cotuit Exterior Door replacement and playgrounds preventative maintenance and mulch.
- Mr. Murphy asked if the funding for the Waldorf project comes from rent collected. Mr. Kanyock stated yes.

**Item #080316-003 Pre-Approval for BHS Irrigation System Well Pump Replacement**

- Mr. Kanyock stated that there were four bids received today for the BHS irrigation system well pump replacement project. He will conduct reference checks this week with a decision made next week.
- Mr. Joyce asked if the irrigation is shut down. Mr. Kanyock stated pump 2, that supports the JV and softball fields, is shut down.
- Motion by Mr. Joyce, seconded by Mr. Murphy, and the Committee voted unanimously to authorize the Superintendent to accept the bid of the lowest responsive and eligible bidder and award a contract to replace an irrigation system well pump at Barnstable High School for a value not to exceed $20,000, as recommended by the Town Purchasing Agent.

**Item #080316-004 Pre-Approval for Waldorf School Door Replacement Project**

- Mr. Kanyock stated the bids for the Waldorf School door placement project are due next week.
- Motion by Mr. Joyce, seconded by Mr. Murphy, and the Committee voted unanimously to authorize the Superintendent to accept the bid of the lowest responsive and eligible bidder and award a contract for a door replacement project at the Waldorf School for a value not to exceed $24,000, as recommended by the Town Purchasing Agent.
Item #080316-005  FY’16 Finance Update

- Mr. Markwell stated his presentation would be a look back at last year’s budget and the plan for next year. The operating expenses were closed within budget. The anticipated revenues were correct. The additional operating enhancements included furniture, fixtures and equipment for BWB and HyWest portables, implemented 5 year small bus roll over cycle, student technology purchase Chrome Books for 8th grade, online fee collection for athletics and AP fees, and online student registration.
- The budget vs. actual expenses: $64,250,000 budget and actual expenses $63,664,545 with a surplus of $585,455. The surpluses came in on the operating side.
- The revenue budget vs. actual: $64,250,000 budget and actual $64,157,310 with a difference of $92,690.
- Mr. Markwell discuss the budget vs. actual by cost center.
- The operating expenditures include instruction, district expenditures, pupil services, operations, programs with other schools, and fixed assets and fixed charges.
- Ms. Weber asked if programs with other schools included Sturgis. Mr. Markwell stated no.
- Mr. Markwell discussed the surplus and deficit generators. He went over the top 10 accounts that were under budget and the top 10 accounts that were over budget.
- Mr. Joyce asked about the cost for custodian substitutes. Mr. Markwell stated it was workers compensation or illness and vacancies that brought in staff temporarily.
- Mr. Markwell stated that for the FY17 budget 41.15 FTE positions are being processed. The kindergarten grant was eliminated; the Title I grant was lower than FY16; and the SPED grant was increased; the circuit breaker and school choice revenues were slightly higher than budgeted.
- Mr. Markwell stated the next steps are to close out FY16, assemble the DESE end of year report, monitor FY16 encumbrance carry forwards, have an independent audit, monitor FY17 expense allocations, and begin the FY18 projections and budget book.
- Mr. Murphy stated the surplus and deficient mirrors the ones in Falmouth.

Item #080316-006  Approve Accounts Payable Warrant FY’17 Warrant #5

Motion by Mr. Joyce, seconded by Mr. Murphy, and the Committee voted unanimously to approve FY2017 Treasury Warrant #5 in the amount of $372,070.74.

Adjourned 8:15 PM.

Respectfully Submitted,  

Jen Kruczek  
Executive Assistant