The Barnstable School Committee met on Wednesday, August 2, 2017, in the Town Hall Hearing Room. Present were Chair Margeaux Weber, Committee members Patrick Murphy and Mike Judge. Also present were Meg Mayo-Brown and Kristen Harmon.

Ms. Weber called the meeting to order at 7:00 PM.

Core Values
Ms. Weber recited the Core Values of the Barnstable School System.

Video or Audio Recording of the Meeting
Ms. Weber reminded everyone that the meeting was being telecast and recorded on Channel 18. Anyone who wished to make a recording of the session must notify the Chair.

Approval of Minutes
- Motion by Mr. Judge, seconded by Mr. Murphy, and the Committee voted unanimously to approve the minutes of the School Committee Meeting of July 18, 2017.
- Motion by Mr. Judge, seconded by Mr. Murphy, and the Committee voted unanimously to approve the Executive Session minutes of the School Committee Meeting of July 18, 2017.

Public Comment
No public comment.

School Committee Comments
No School Committee comment.

Superintendent’s Report
Ms. Mayo-Brown stated she is preparing an agenda for Summer Leadership Institute taking place August 15-17. The emphasis this year will be on educator goals and how they contribute to School Improvement Plans and District Goals.

Assistant Superintendent’s Report
Ms. Harmon recognized four students who participated in Boys State (Drew Dalton and Michael Booth) and Girls State (Laura Deely and Keely Fravel) on June 17-23. Boys State is designed to teach democratic values and improve knowledge of the government in a week long program. Girls State provides a non-partisan program of responsible leadership.

Item #080217-001 BCHMCP Annual Report
- Ms. Kukstis completed the annual report two days ago and submitted it yesterday. She spoke about those that helped her put the report together. She discussed the annual report.
- She stated that the school still has one condition to show academic growth and there will be a site visit before it is removed on November 12.
- Mr. Murphy asked about the additional academic data in addition to MCAS that was used. Ms. Kukstis stated the only data was 3rd grade MCAS. She made the case that if children were having a bad day or refused to take it, then that would affect the data. There are other benchmarks like Star. Mr. Murphy asked if non-charter schools have the ability to use other data besides MCAS. Ms. Mayo-Brown stated no, the only data used for public schools is MCAS. She stated accountability in MA is to rate schools on a level 1 to 5. Those schools do not have the opportunity to provide additional data.
- Ms. Mayo-Brown stated enrollment is listed as 313 in the report, but she checked today and it is 287.
- Ms. Weber stated some of the school’s dissemination issues are district led initiatives, such as learning walks and MTSS. Ms. Kukstis stated the learning walk showed what they do in the school. This was an opportunity to spread information on what the school is about. Ms. Mayo-Brown stated there is a difference between dissemination effort and the normal routine that belongs to the district.
- Ms. Weber suggested a review process before the annual report is submitted to DESE going forward. Ms. Kukstis stated she will do a better job next year.
• Ms. Mayo-Brown stated in the MOU, the Charter must submit an academic report to the School Committee. She asked where that is in the report. Ms. Kukstis stated there is academic information in some of the programs starting on p. 10-12 including the Pilot 2 math programs, Star program and data dashboards. This report is a template that must be used.
• Ms. Mayo-Brown stated that the MOU required academic report maybe needs to be a separate report that shows alignment of curriculum to district goals. Ms. Weber agreed that the School Committee needed a separate report. Ms. Kukstis stated she was happy to do that. Ms. Weber told Ms. Kukstis to confer with Ms. Mayo-Brown and Ms. Harmon about the report.
• Ms. Weber stated this is a process that BCHMCPS has to do every year required by DESE.

Item #080217-002  Approval of BCHMCPS MOU
• Ms. Weber stated the same format is followed every year. This includes budget allocation, time lines and other elements of report and the relationship between the Charter and the district.
• Ms. Mayo-Brown stated BCHMCPS is part of the district. They have autonomy around curriculum. The MOU establishes expectations with the Board and the School Committee. She hopes moving forward that the MOU is followed. There needs to be a quarterly check-in to make sure the MOU is being followed.
• M. Murphy asked if the MOU has changed. Ms. Weber stated the changes have been with timelines to align with the budget process.
• Motion by Mr. Judge, seconded by Mr. Murphy, and the Committee voted unanimously to approve a memorandum of understanding between Barnstable Community Horace Mann Charter Public School and the Barnstable School District confirming the relationship between the school and the district for fiscal year 2018, as presented to the Committee.
• Ms. Mayo-Brown stated it was clear from the district leadership walk at school that there is excellent instruction at the school. Tonight’s tone is based on building the relationship.

Item #080217-003  Approval of Director Position
• Ms. Mayo-Brown stated she was seeking approval tonight to create a position. The reorganization she would like to do is around Social Emotional Learning. If the position is approved, the position will be posted and when there is a candidate, she will come back to the School Committee with contract terms since it is an unaffiliated position.
• Mr. Murphy stated this position aligns with the district strategy. He asked if the position is budget neutral. Ms. Mayo-Brown stated yes.
• Motion by Mr. Judge, seconded by Mr. Murphy, and the Committee voted unanimously to approve the Director position with a title to be determined, as recommended by the Superintendent.

Item #080217-004  Finance Update for FY’17
• Mr. Markwell reviewed the FY17 budget. The revised budget was $66,050,000 and the remaining budget was $29,126. The prior year remaining budget was $280,410, so $309,536 will be deposited into the school’s savings account.
• Mr. Markwell discussed the funding of the budget including appropriation, circuit breaker, transportation fees, and school choice.
• Mr. Markwell discussed the budgeted vs. the actual expenses including salary/wages, supplies/materials, and contracted services with a surplus of $29,126.
• Mr. Markwell discussed operating expenses by DESE function.
• Mr. Markwell discussed the expense surplus and deficit generators.
• Mr. Murphy asked if he would like to do better with encumbrances. Mr. Markwell stated they might be paying and it is not being communicated.
• Mr. Murphy asked if the healthier balance in school choice was a result of less students leaving the district. Mr. Markwell stated yes.
• Mr. Murphy asked if the roll over entitlement grant funds could be used to offset reductions in entitlement grants. Mr. Markwell stated there was a 15% reduction in entitlement grant funds and he did not have that much to roll over.
• Ms. Weber thanked Mr. Markwell for his wrap up of FY’17.
Item #080217-005  Approval Accounts Payable Warrant FY’18 Warrant #5
Motion by Mr. Judge, seconded by Mr. Murphy, and the Committee voted unanimously to approve FY2018 Treasury Warrant #5 in the amount of $280,827.01.

Adjourned 7:50 PM.

Respectfully Submitted,

Jen Krucek
Executive Assistant