

The Barnstable School Committee met on Monday, June 15, 2015, in the Town Hall Hearing Room. Present were Chair Margeaux Weber, Vice-Chair Stephanie Ellis, and Committee members Chris Joyce and Patrick Murphy. Also present were Dr. Mary Czajkowski, Kristen Harmon and Bill Butler.

Ms. Weber called the meeting to order at 7:00 PM.

Core Values

Ms. Weber recited the Core Values of the Barnstable School System.

Video or Audio Recording of the Meeting

Ms. Weber reminded everyone that the meeting was being telecast and recorded on Channel 18. Anyone who wished to make a recording of the session must notify the Chair.

Highlights in Education

- ***New Student Envoys:*** Ms. Weber welcomed the two new Student Envoys to the School Committee for the 2015-2016 school year: Saarah Murphy and Robert Welsh. Ms. Murphy and Mr. Welsh introduced themselves and stated they were looking forward to giving the School Committee a first-hand viewpoint of the students.
- ***Advanced Student Leadership Program:*** Ms. Karen Murphy, Director of Gateway, recognized the students that have been selected to participate in the Advanced Studies in Leadership Program at the Massachusetts Maritime Academy this summer.
- ***Recognition of Centerville Elementary School Teachers:*** Matt Scheufele spoke about volunteers Holly and Lynn who wrote a grant to Reebok regarding the BOKS program. 14 staff members volunteered and brought the program to fruition. 146 students received exercise and nutrition education. Mr. Scheufele thanked the teachers and staff that helped make the program a success this year. Also thanked were Mrs. Cammarano and Mrs. Loiselle who volunteered their time in the summer a week before school begins. Mrs. Huntington, a parent to three children in the district, spoke about how one of her children struggled with reading. The teachers took the initiative to volunteer their time to start a program. Her child gained from the experience and enjoys reading now. She thanked teachers Mrs. Cammarano and Mrs. Loiselle.
- ***Recognition of BOKS Kids Volunteers from BCHMCPS:*** Kathy Podesky thanked the 18 volunteer teachers and parents who helped with the fitness BOKS program at BCHMCPS.
- ***Recognition of BHS French and Latin National Awards:***
 - Ms. Mireille Poupart and Fadner Pierre presented the National French Exam award winners to the Committee.
 - Ms. Mary Ann Hungerford presented the National Latin Exam and National Mythology Exam award winners to the Committee.
- ***Presentation on the Rainforest Biology Field Club Field Trip to Ecuador:*** Scott Blazis, a parent chaperone and several students shared their experiences from their April field trip to the rain forest in Ecuador.

Approval of the Minutes

Motion by Ms. Ellis, seconded by Mr. Murphy, and the Committee voted unanimously to approve the minutes of the meetings on Monday, May 18, 2015.

Public Comment

No public comments were presented.

School Committee Comments and Sub-Committee/Liaison Reports

- Ms. Weber stated that Dr. Czajkowski and she met with Scott Thomas, Dave Kanyock and the Recreation Director to discuss field usage to make sure policies are the same for recreation and schools. If class is taking place on a field, then the field becomes a classroom and no longer a public field. The School Committee is planning a workshop on the subject.
- Ms. Weber thanked Dr. Czajkowski and Mr. Markwell for their work on the budget that the Town Council voted on and passed unanimously.

- Ms. Weber thanked the students who were concerned about some of the school budget items. Next school year, the School Committee will do a budget presentation to the student council and other students, so they can see the budget process.
- Ms. Weber attended the Senior Awards Night for the first time and said it was very inspiring to see the level of achievement – over \$300,000 in scholarships.

Superintendent's Report

- Dr. Czajkowski attended Senior Awards night where over \$300,000 in scholarships was given out. The class of 2015 will be attending many prestigious colleges in the fall.
- Dr. Czajkowski attended the staff retirement dinner with Ms. Weber and Mr. Joyce. It was a wonderful celebration to honor the staff. She congratulated David Badot on preparing a great dinner.
- The School Department received unanimous approval of the FY '16 Budget from the Town Council. She thanked Mr. Markwell for his hard work and patience throughout the process.
- Dr. Czajkowski and Mr. Butler attended the SPED graduation. She thanked the teachers and staff for their hard work. The ceremony demonstrated the commitment to inclusive education at the high school.
- On June 6th, 338 seniors graduated from Barnstable High School. Dr. Czajkowski thanked Mr. Clark and his staff and congratulated the students on their achievement.
- Dr. Czajkowski read a letter from the Barnstable Disability Commission stating that were donating \$35,000 to an inclusive preschool playground at the new Enoch Cobb Early Learning Center.

Assistant Superintendent's Report

- Ms. Harmon discussed the summer activities planned including 20 district PD offerings by the staff, new administrators' orientation, new teachers' orientation, and classroom instruction that works.
- HyWest will hold its reading day on June 22nd.
- Ms. Harmon acknowledged Dr. Czajkowski and thanked her for bringing her into the Assistant Superintendent position. She has been Ms. Harmon's role model, mentor and friend.

Item # 061515-003 Approval of Amendments for BCHMCPS

- Ms. Podesky spoke about the amendments to the BCHMCPS' accountability plan including the mission statement of school, key design elements of the school, objectives and measure; enrollment policy with a change in the enrollment period from January 1 - 31 to February 1 – March 15; and the maximum enrollment policy changing the maximum enrollment from 475 to 320. The 475 number was from when the charter school was located at a different building.
- Mr. Murphy asked about the maximum enrollment policy - if there is an uptick in the enrollment in the district then the space in the building would need to be used. Ms. Weber asked what the maximum capacity for the school was. Ms. Podesky thought the maximum capacity was 340. Mr. Butler stated the district does have an overcrowding issue for next year. Mr. Joyce asked if the amendments could be voted on separately and Mr. Butler said yes.
- Ms. Ellis asked how the board of trustees came up with the 320 number for maximum enrollment. Ms. Podesky said to keep the class size at 20 students. Ms. Ellis asked if this number resulted in staff reduction and Ms. Podesky said it did not.
- Dr. Czajkowski asked what the school's enrollment was for next year. Ms. Podesky answered they were at full enrollment with 300 students. Ms. Weber stated the paperwork stated that had 308 enrolled with 17 on the wait list. She would have a problem voting for a maximum enrollment number less than the building's maximum capacity when other schools in the district do not have that luxury.
- Motion by Ms. Ellis, seconded by Mr. Murphy, and the Committee voted unanimously to approve the amendment to the Barnstable Community Horace Mann Charter Public School's accountability plan, as presented to the Committee on behalf of the BCHMCPS Board of Trustees.
- Motion by Ms. Ellis, seconded by Mr. Murphy, and the Committee voted unanimously to approve the amendment to the Barnstable Community Horace Mann Charter Public School's enrollment policy, as presented to the Committee on behalf of the BCHMCPS Board of Trustees.
- Ms. Weber stated the maximum enrollment policy will be tabled until the next meeting. She would like a clarification of the DESE record, what was submitted and approved in the School Committee's minutes. Mr. Joyce

stated that he would like to discuss the actual enrollment; you can say the maximum is 340 and still stay at 308 students enrolled.

Item # 061515-001 Superintendent Search Consulting Services

- Ms. Weber stated the Committee was lacking a quorum to vote for a consulting service tonight since both Mr. Murphy and Mr. Joyce need to recuse themselves, so the vote will be in July. This will only be a discussion tonight.
- Mr. Butler stated two proposals were submitted: one from NESDEC, who did the 2005-2006 search that led to the hiring of Dr. Grenier. Their quotation for service is for \$17,956. The second was from M.A.S.C./Cape Cod Collaborative, who did the search 2010-2011 search that led to the hiring of Dr. Czajkowski. Their quotation for service is for \$12,500. Their services are the same. Chair Weber, H.R. Director Mr. Cole and Mr. Butler had conversations with both organizations last week and have a good understanding of the process with each.
- Ms. Weber stated that specific questions were asked to each of the organizations including who would be conducting the search, collaboration with Barnstable's Human Resources, the timeline, and the use of other resources that we already have. As a result, Ms. Weber would recommend the M.A.S.C./Cape Cod Collaborative proposal. Since Mr. Murphy and Mr. Joyce cannot vote, the vote will be at the next meeting. The next steps in the process would be to meet with the consultants, form a search committee and set-up a timeline. For anyone interested in being on the search committee, please email Ms. Weber their contact information. Mr. Butler stated the last Superintendent Search Committee included 14 people: 2 School Committee members, 2 Town Council members, 2 administrators, 3 faculty members, 2 parents, 2 community members and the BTA president.

Item # 061515-002 2015-2016 School Committee Meeting Schedule

- Ms. Weber thanked Ms. Kruczek for preparing the School Committee meeting schedule.
- Motion by Ms. Ellis, seconded by Mr. Murphy, and the Committee voted unanimously to approve the School Committee meeting schedule for 2015-2016, as presented to the Committee and recommended by the Chair.

Item # 061515-004 School Copy Paper Contract Pre-Approval for FY '16

- Mr. Markwell stated every year to control costs, we look for bulk purchasing of paper for photocopying and general purpose paper. The Committee needs to authorize the Superintendent to accept the bid and award the contract.
- Motion by Ms. Ellis, seconded by Mr. Murphy, and the Committee voted unanimously to authorize the Superintendent to accept the bid of the lowest responsive and eligible bidder and award a contract for supplying school copy paper in FY2016 for a value not to exceed \$80,000, as recommended by the Town Purchasing Agent.

Item # 061515-005 Superintendent's Evaluation

- Ms. Weber stated the Superintendent's goals and evidence have been viewed by the Committee and DESE evaluation forms were sent out to the School Committee. Barnstable has an exemplary Superintendent. The evaluation form will be sent to DESE.
- Motion by Ms. Ellis, seconded by Mr. Murphy, and the Committee voted unanimously to adopt the End-of-Cycle Summative Evaluation Report for the Superintendent for 2014-2015 as drafted by the Chair, with the ratings compiled by the Chair, to be placed in the Superintendent's personnel file.

Item # 061515-006 Release of Executive Session Minutes

- Mr. Butler stated he placed a memorandum in the Committee's packet for recommendations for disclosure of executive session minutes from January 15, 2014 to April 9, 2015.
- Motion by Ms. Ellis, seconded by Mr. Murphy, and the Committee voted unanimously to approve disclosure of minutes of School Committee executive session held between January 15, 2014, and April 9, 2015, as recommended by the School Attorney in a memorandum to the School Committee dated June 11, 2015.

Item # 061515-007 Overview of Summer Facilities Projects

- Mr. Kanyock gave an overview of the summer facilities projects including:
 - Enoch Cobb Early Learning Center's building set, paving and painting is complete. They are finishing with the electric. The building is expected to be done by July 15th or the week after.
 - High school café façade work will begin on July 1st and be substantially completed by start of school.

- BIS bid documents on roof and façade will go out in July with work to begin in September.
- BHS kitchen equipment including old steam ovens will be replaced or upgraded.
- BHS fire alarm upgrade project will end this summer with a new panel.
- BUES pipe installation started over the winter and contractors will be in there on June 26th with the project completed by July 10th.
- WVE A/C replacement bid documents will go out in the next couple of weeks.
- BHS gym floor that was damaged will be replaced over the summer.

Item # 061515-008 Approval Accounts Payable Warrant FY '15 Warrant #50

Motion by Ms. Ellis, seconded by Mr. Murphy, and the Committee voted unanimously to approve FY2015 Treasury Warrant #50 in the amount of \$169,138.89.

Farewell to Dr. Czajkowski

Ms. Weber stated that this was Dr. Czajkowski's final School Committee meeting with Barnstable. She wished her well and provided her with a plaque recognizing her service to Barnstable Public Schools. She stated a tree will be planted in her honor at the new Enoch Cobb Early Learning Center. Dr. Czajkowski stated she was moved by what the School Committee has done with planting a tree in her honor. She thanked the School Committee and said it was incredible to have worked with them and the people of Barnstable. The School Committee supported and respected her and she thanked them for making a difference in her life as a Superintendent.

Executive Session

- Motion by Ms. Ellis to go into executive session, and the Committee unanimously approved – to reconvene in public session – to discuss strategy regarding collective bargaining with the BTA and BAO and Non-Union Contract Negotiation Strategies. Meeting in an open session may have detrimental effects on the School Committee bargaining position.
- Motion by Ms. Ellis, seconded by Mr. Murphy, and the Committee voted unanimously to ratify extensions of the current collective bargaining agreements with the Barnstable Teachers Association governing licensed employees, administrative assistants, and paraprofessionals for a period of 12 months each, with increases of salaries and wages of 1.5% at the start of each contract year and an additional .5% halfway through each contract year and with increases of certain stipends of 2% at the start of each contract year, as recommended by the School Committee's bargaining team.
- Motion by Ms. Ellis, seconded by Mr. Murphy, and the Committee voted unanimously to ratify an extension of the current collective bargaining agreement with the Barnstable Administrator's Organization for a period of 12 months, with salary increases of 1.5% at the start of the contract and an additional .5% halfway through the contract year, as recommended by the School Committee's bargaining team.
- Motion by Ms. Ellis, seconded by Mr. Murphy, and the Committee voted unanimously to authorize FY2016 salary increases for non-affiliated personnel, except personnel with new individual contracts who are commencing new assignments on or after July 1, 2015, of 1.5% at the start of the 2015-2016 contract year and .5% at the midpoint of the 2015-2016 contract year, as recommended by the Superintendent.

Adjourned 8:37 PM

Respectfully Submitted,

Jen Kruczek
Executive Assistant