The Barnstable School Committee met on Thursday, December 8, 2016, in the Town Hall Hearing Room. Present were Chair Margeaux Weber, Vice-Chair Chris Joyce, Committee members Stephanie Ellis, Mike Judge and Patrick Murphy. Also present were Meg Mayo-Brown and Kristen Harmon, as well as, Student Envoy Sydney Crook.

Ms. Weber called the meeting to order at 7:00 PM.

Core Values
Ms. Weber recited the Core Values of the Barnstable School System.

Video or Audio Recording of the Meeting
Ms. Weber reminded everyone that the meeting was being telecast and recorded on Channel 18. Anyone who wished to make a recording of the session must notify the Chair.

Approval of the Minutes
• Motion by Mr. Joyce, seconded by Ms. Ellis, and the Committee voted unanimously to approve the minutes of the meeting on Wednesday, November 16, 2016.
• Motion by Mr. Joyce, seconded by Mr. Judge, and the Committee voted unanimously to approve the Executive Session minutes of the meeting on Wednesday, November 16, 2016.

Student Envoy Report
No Student Envoy report.

Public Comment
No public comment.

School Committee Comments
• Ms. Weber thanked everyone involved in Credit for Life. It was a great experience as a volunteer and a great experience for the students.

Superintendent’s Report
• Ms. Mayo-Brown stated Erin Eastman has been invited to the Ready Center Policy Breakfast in Boston. Legislators and policy makers attend and she is on the panel as the school readiness counselor.
• Ms. Mayo Brown, Gareth Markwell and Dave Kanyock presented the Capital Improvement Projects to the Comprehensive Finance Advisory Committee last week.
• Scott Thomas gave Ms. Mayo-Brown a golf cart tour of the fields at BHS and BIS yesterday where she learned more about the Field of Dreams project.
• Ms. Mayo-Brown reminded parents if they haven’t had the opportunity to fill out the back to school information online to please go ahead and do so.
• Ms. Mayo-Brown stated there has been water testing done at the schools. At Hyannis West, one water fountain came back with a higher lead amount and has been decommissioned. Two sinks have come back with copper at higher levels than are accepted by the state and have been decommissioned.

Assistant Superintendent’s Report
• Ms. Harmon spoke about the Credit for Life fair and what an amazing event it is.
• Across the district there are coat drives, can drives, Toys for Tots, and other charitable involvement.
• The Annual Spectacle of Trees event at JFK Museum has started with the Hyannis West PTO participating in the event.
• Barnstable Winter Concert schedule: December 14 - BHS, December 15 - BIS, December 19 - BUE Grade 4, and December 20 - BUE Grade5 at that PAC at BHS starting at 7:00 PM.
• BWB has a monthly school wide assembly where they talk about character and citizenship and they have connected this with literature and through literature.
Item #120816-002 Approval of Field Trip to NYC from April 28 – 30, 2017
- Mr. Schroeter spoke about the trip to NYC including a guided tour of Radio City Music Hall, a guided tour of the Lincoln Center along with a concert, and workshops with actors, musicians, conductors and dancers from actual Broadway shows.
- Motion by Ms. Ellis, seconded by Mr. Judge, and the Committee voted unanimously to approve a field trip to New York City, New York, open to BHS chorus, orchestra, and band students from April 28 to 30, 2017, as presented to the Committee and recommended by the Superintendent.

Item #120816-001 Approve Contract Terms and Conditions as negotiated with Dave Kanyock
Motion by Mr. Joyce, seconded by Mr. Murphy, and the Committee voted unanimously to approve an employment contract for David Kanyock for the position of Director of Facilities at an annual salary of $110,000, effective September 1, 2016, and on such other terms and conditions as have been presented to the Committee.

Item #120816-003 Approval of Deputy Director of Facilities Position
- Ms. Mayo-Brown discussed the Facilities Department and what the Director is responsible for in his position. She is recommending a Deputy Director to take over the day to day operations of the department while the Director focuses on the long term capital improvement projects, enhancing the infrastructure, and taking leadership of the project management protocols.
- Mr. Murphy asked if Mr. Kanyock is the point person for emergency planning. Ms. Mayo-Brown stated that Mr. Kanyock is the point person in the district.
- Mr. Joyce stated that he was on the search committee for hiring Mr. Kanyock. The responsibilities that fall within his office to be both operational and management are archaic. He needs to work on the management and this new position needs to work on the operations.
- Ms. Weber stated that Mr. Kanyock’s job description has changed and grown that it is necessary to have this new position.
- Motion by Ms. Joyce, seconded by Mr. Murphy, and the Committee voted unanimously to create the position of Deputy Director of Facilities, as recommended by the Deputy Director of Finance and the Superintendent.

Item #120816-004 Revisions to Substitute Pay Schedules
- Mr. Markwell stated the catalyst for these revisions is building principals having difficulty finding suitable substitute teachers. He discussed the new substitute pay schedules.
- Ms. Ellis asked when these changes would take effect. Mr. Kanyock stated that he spoke to H.R. and the changed would take effect on February 1, 2017.
- Ms. Weber asked if we are going from an hourly to a daily rate, would there be instances where we are paying substitutes for a full day and they are only working 2 hours. Mr. Markwell stated that we would pay them a half day rate.
- Mr. Markwell stated that the change in the scale will be cost neutral to last year.
- Ms. Weber stated that this might not need to be voted on by the Committee. It might have contractual implications. Mr. Markwell stated that none of these staff are protected under a collective bargaining.

Item #120816-005 2017-2018 School Calendar
- Ms. Mayo-Brown spoke about the two options for the 2017-2018 school calendar.
- Mr. Murphy stated that the decision to go back to school before or after Labor Day gets harder each year on the Cape.
- Ms. Ellis stated that she feels the amount of benefit the parents get from 15 minutes of time with the teachers does not outweigh the amount of loss learning time that the elementary student have. I disagree with the half days in December for parent conferences. She stated that perhaps there can be a half day before Thanksgiving instead of a full day off. She stated December 22 is a full day off and wanted consideration for a full day or half day of school. She also wanted to see if there are voting days next year since two schools are voting centers.
- Ms. Weber stated there will be a voting day in November. Ms. Mayo-Brown stated that she spoke with the Town Manager about finding alternative voting places outside of schools. He stated he would look into it.
- Ms. Weber asked the community to reach out to the Committee members if they have any opinions on the start day or the parent conference half days.
- Ms. Mayo-Brown stated that starting before Labor Day is a nice transition for the students.

**Item #120816-006 Extension of Reporting Deadline for Advisory Committee on School Start Time**
- Ms. Ellis stated they put together a Committee and were supposed to have a recommendation by December 31, 2016 and the Committee will not be ready to do so. We would like to extend this recommendation to June 30, 2017.
- Motion by Ms. Ellis, seconded by Mr. Judge, and the Committee voted unanimously to extend the deadline for the Advisory Committee on School Start Time to report its findings and recommendations to the School Committee from December 31, 2016 to June 30, 2017.

**Item #120816-007 Approval Accounts Payable Warrant FY’17 Warrant #23**
Motion by Ms. Ellis, seconded by Mr. Judge, and the Committee voted unanimously to approve FY2017 Treasury Warrant #23 in the amount of $132,559.71.

Adjourned 7:50 PM.

Respectfully Submitted,

Jen Kruczek
Executive Assistant