The Barnstable School Committee met on Wednesday, November 16, 2016, in the Barnstable High School Senior Cafeteria. Present were Chair Margeaux Weber, Vice-Chair Chris Joyce, Committee members Stephanie Ellis, Mike Judge and Patrick Murphy. Also present were Meg Mayo-Brown and Kristen Harmon, as well as, Student Envoy Sydney Crook.

Ms. Weber called the meeting to order at 7:08 PM.

Core Values
Ms. Weber recited the Core Values of the Barnstable School System.

Moment of Silence
Ms. Weber asked for a moment of silence for two recent BHS graduates, Jordan Galvin-Jutras and Kraig Diggs, who recently died in a car accident.

District Leadership Council Meeting
Ms. Weber stated prior to the School Committee meeting was the District Leadership Council meeting where the topics of ESSA and the School Start Time were discussed.

Video or Audio Recording of the Meeting
Ms. Weber reminded everyone that the meeting was being telecast and recorded on Channel 22. Anyone who wished to make a recording of the session must notify the Chair.

Highlight on Education
- Ms. Weber commented on the quality of our maintenance and custodial staff. The builds are clean and well maintained.
- Ms. Mayo-Brown stated they support the schools in untold ways. The work put into the opening of schools, as well as, making sure the class environments are the best they can be for the students. She recognized and congratulated the staff.
- Mr. Kanyock commended the maintenance and custodian staff. There are 13 school buildings with over 1 million square feet of floor space and 250 aces of fields and grounds. He spoke about the work done by the custodians and maintenance workers.
- Mr. Joyce thanked the custodians and maintenance staff for all the work they do for the schools.

Approval of the Minutes
- Motion by Chris Joyce, seconded by Stephanie Ellis, and the Committee voted unanimously to approve the minutes of the meeting on Wednesday, October 5, 2016.
- Motion by Chris Joyce, seconded by Stephanie Ellis, and the Committee voted unanimously to approve the Executive Session minutes of the meeting on Wednesday, October 5, 2016.
- Motion by Chris Joyce, seconded by Stephanie Ellis, and the Committee voted unanimously to approve the minutes of the Workshop on Wednesday, October 19, 2016.

Student Envoy Report
Ms. Crook stated that Spirit Week was coming up where the students dress up on different days to show their school spirit. The Credit for Life Fair takes place this Friday. On Thanksgiving, the football team will be playing against Falmouth. The girls’ volleyball team are division 1 champions. Various clubs have been holding food and can drives.

Public Comment
No public comment.

School Committee Comments
- Ms. Ellis gave a school start time subcommittee update. The district hired consultants to come and in look at the district and the School Committee just received their report this week. She and Mr. Joyce attended a meeting at the Falmouth high school, as they are looking at changing their start time. They are facing the same obstacles and challenges as Barnstable.
- Mr. Joyce thanked BEF for their annual run/walk on Saturday that benefits Barnstable teachers. He along with Ms. Weber and Mr. Judge attended the BEF event on Monday where the grants were given out.
Ms. Weber attended the BEF grant ceremony where the teachers describe their projects that were funded by BEF.
Ms. Weber recognized Matt Kemp, head of Art Department at BHS, for a workshop on arts education at the Arts Foundation of Cape Cod where he was on the panel.
Ms. Weber stated that the School Committee had a Workshop with BCHMCPS and it was the first time the School Committee and the Board sat down together. Their renewal is coming up.
Ms. Weber congratulated Mr. Murphy for being the newly appointed MASC President.

Superintendent’s Report
Ms. Mayo-Brown spoke about the high school faculty’s proposed schedules. There were 7 schedules presented colleague to colleague. There was a question and answer session.
November 8 was a professional development day in Barnstable. Ms. Mayo-Brown visited most of schools and the training was school based.
Ms. Mayo-Brown traveled to DC to be a part of a two day discussion for the Council of Distinguished Educators on how to move forward with the wide variety of needs that students have; the social emotional and academic development of the child.

Assistant Superintendent’s Report
Ms. Harmon stated the professional development day focused on school improvement activities: curriculum development, reading programs, 90 minute block structure, etc. The professional development was done for the teachers by the teachers. It was a great day.
The special guest at high school on October 17 was Dee-1, an up and coming hip hop artist, who spoke to the junior and senior classes about the challenges of college. One student received a $5,000 scholarship.
December 6 and 8 are half days for parent conferences in Pre-K to 7th grade.

Item #111616-001 Approval of Field Trip to France from March 1 through 11, 2017
Mr. Pierre spoke about the trip to France which will include a 7 day homestay in Le Harve with a French family, then they will go onto Paris to see sights and monuments. This fulfills the world language objective to communicate the 2nd language effectively.
Ms. Ellis asked if there was a reason to go this time of year since it is not a school break time. Mr. Pierre stated that the French vacation rotates every year and they would not be able to do a homestay since their vacation is the same time as Barnstable.
Motion by Chris Joyce, seconded by Mr. Judge, and the Committee voted unanimously to approve a field trip to Le Havre and Paris, France, open to BHS French 3 Honors and French AP classes from March 1 through March 11, 2017, as presented to the Committee.

Item #111616-002 Approval of BHS Boys’ Basketball Field Trip to Amherst, MA, December 2 through 4, 2016
Mr. Kennedy proposed a trip to Amherst with a scrimmage on Saturday and a UMASS-Amherst basketball game in the afternoon. They would stay at a house in Belchertown, as the purpose of trip to facilitate coming together as a team. They would rent two eight person buses. The Booster program will be funding the trip. There would be 12 players and 4 coaches attending.
Motion by Mr. Joyce, seconded by Mr. Judge, and the Committee voted unanimously to approve a field trip to Amherst, MA, for the BHS Boys’ Basketball Team for a basketball scrimmage and UMASS-Amherst Basketball game from December 2 through 4, 2016, as presented to the Committee.

Item #111616-003 Update Announcement and Requests to Distribute Notices Policy
Ms. Weber spoke about backpack notices including the procedure and process.
Ms. Harmon approves flyers. She showed the Committee the binder with flyer requests for last year. 3000 copies are made of each flyer in packets to go to each homeroom. A lot of districts have switched to virtual backpacks. Brochures would still go home in backpacks.
Mr. Joyce asked what percentages of BPS families are not hooked up to a computer. Ms. Harmon stated she did not know.
Mr. Joyce asked if there was a way to notify families when flyers are put on the website. Ms. Harmon stated there is a notification, but parents need to sign up for it.
• Ms. Ellis stated that she wants to be helpful and get info out, but how much responsibility do the schools need to take on for community events. She would love to go electronic.
• Ms. Weber asked that Ms. Harmon go through wording with her and at the next meeting have the revised wording.

**Item #111616-004 District Priority Plan**
• Ms. Mayo Brown stated that the District Priorities were developed at Summer Leadership Institute.
• The District Priorities have helped develop the School Improvement Plans (SIP), which have helped to shape the district plan.
• The School Committees next step is to align the School Committee Priorities with the District Priorities.

**Item #111616-005 Contract Pre-Approval for Hyannis West HVAC Replacement Project**
• Mr. Kanyock spoke about the project. They have received bids that came in over budget. The bids went back out and the new bids are coming in.
• Mr. Joyce asked what the project was for. Mr. Kanyock stated the Hyannis West gym HVAC unit that has been down for a year and some of the classroom wall units.
• Mr. Judge asked if this was a multi-year project including the other wall units. Mr. Kanyock stated yes.
• Motion by Mr. Joyce, seconded by Mr. Judge, and the Committee voted unanimously to authorize the Superintendent to accept the bid of the lowest responsive and eligible bidder and award a contract to replace the HVAC at Hyannis West Elementary School for a value not to exceed $150,000, as recommended by the Town Purchasing Agent.

**Item #111616-006 FY’18 Capital Improvement Plan Review**
• Mr. Kanyock discussed the 5 year Capital Improvement Plan, which consists of 29 projects in which 25 projects are for FY18. He discussed each projects, in detail, in order of priority.
• Mr. Murphy asked what the selection process is for getting the projects done. Mr. Kanyock stated that the projects will be submitted to Town Finance along with all of town’s projects, then the projects are graded, the Town Manager makes his recommendations and then the projects go before the Town Council for a vote.
• Ms. Weber stated the two top priority projects have been on this list for a while.
• Mr. Joyce asked Mr. Kanyock about how much is spent on the 1 million square feet of building space for preventive maintenance. Mr. Kanyock stated the national average is $1.30 per square foot. He would like to be at $1.00 per square foot, but are now at about $.65 -.70 per square foot.
• Ms. Ellis asked if the transportation and food service modulars need to be higher on the list and if there are any other spaces in district where we can house them. Mr. Kanyock stated that transportation likes to be near the buses and food services need to be near loading docks at BHS.

**Item #100516-013 Approval Accounts Payable Warrant FY’17 Warrant #14**
Motion by Mr. Joyce, seconded by Ms. Ellis, and the Committee voted unanimously to approve FY2017 Treasury Warrant #20 in the amount of $678,805.78.

**Executive Session**
Motion by Mr. Joyce and the Committee unanimously approved in a roll call vote to go into executive session — not to reconvene in public session — to discuss strategy with respect to collective bargaining with the Barnstable Teachers Association pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(3) and to conduct a strategy session in preparation for, and/or engage in, negotiations with nonunion personnel (David Kanyock) pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(2).

Adjourned 8:35 PM.

Respectfully Submitted,

Jen Kruczek
Executive Assistant