The Barnstable School Committee met on Wednesday, April 4, 2018, in the Town Hall Hearing Room. Present were Chair Chris Joyce, Vice Chair Stephanie Ellis, Committee members Barbara Dunn and Mike Judge. Also present were Meg Mayo-Brown and Kristen Harmon along with Student Envoys Caroline Brodt and Jack Manoog. School Committee member Patrick Murphy was not present.

Mr. Joyce called the meeting to order at 7:00 PM.

Vision Statement and Core Values
Mr. Joyce recited the Vision Statement and Core Values of the Barnstable School System.

Video or Audio Recording of the Meeting
Mr. Joyce reminded everyone that the meeting was being telecast and recorded on Channel 18. Anyone who wished to make a recording of the session must notify the Chair.

Highlight in Education
The Barnstable High School Chamber Choir led by Marcia Wytrwal performed Vincent, Lovers Love the Spring and The Irish Blessing and the Vocal Jazz Ensemble performed Straighten Up and Fly Right.

Approval of Minutes
• Motion by Ms. Ellis seconded by Mr. Judge, and the Committee voted unanimously to approve the minutes of the School Committee meeting of March 21, 2018.

Student Envoys Comments
• Mr. Manoog stated there are two fundraisers for the after prom celebration coming up: senior car wash at Party Freeze on Saturday and a Plum Porch fundraiser on Saturday where 10% of the proceeds will be donated. For junior and sophomores, the Osterville Rotary Club is offering an award to pay all expenses for the Cape Cod Sea Camps. Fall Sports Night will take place on April 10 at 6:00PM.
• Ms. Brodt stated the Equinox Annual BHS Fashion Show will take place on April 12 at 6:00PM in the PAC. These are original, handmade designs by our fashion students. Today girls lacrosse opened their season. Tomorrow softball, baseball, girls golf and boys tennis will open their seasons. Congratulations to Morgan Manville, who was named All Scholastic in Hockey for the Boston Globe and Herald.

Public Comment
No public comment.

School Committee Comments
No School Committee comments.

Superintendent’s Report
• Dr. Mayo-Brown congratulated the 110 juniors inducted into National Honors Society last week. She enjoyed the originality of students’ performances. Tomorrow night the Town Council will hold its Capital Budget Hearing for the School Department and this includes the request to upgrade the BHS athletic fields.

Assistant Superintendent’s Report
• Ms. Harmon stated 10 teams, 55 students in grades K-12, participated in the Destination Imagination regional tournament in March. Three teams won 1st place and are able to participate in the finals: teams for Grade 5, Grade 6, and Grade 8.
• Ms. Harmon stated she and Dr. Mayo-Brown presented the Schools class to the Citizens Academy, which consisted of 31 community members.
• As of today, the last day of school is June 20 for all schools except Centerville, where the last day of school is June 21. At Centerville, there will be half days on June 20 and 21.

Item #040418-001 FY’19 Budget Adoption
• Mr. Markwell stated the School Committee is here tonight to adopt the FY’19 budget. He discussed the school operating expenses including salaries, supplies and contracted services. The Operating Capital is a one-time expense of $570,380. $70,637,000 is the total operating budget.
To fund the budget, Mr. Markwell discussed appropriations, savings account, circuit breakers, transportation fees, and school choice fees for total funding of $70,637,000.

Mr. Judge stated the budget increased 4.05%, but some of that is out of savings account. Mr. Markwell stated that is correct; there is a one-time expense of just under $600,000. There is a 3.21% increase without that expense.

Mr. Joyce stated Mr. Markwell has gone through the budget for a number of months. Tonight is the voting night. The percentage moves by decimal points each year.

Mr. Judge recused himself for the first motion. Motion by Ms. Ellis, seconded by Ms. Dunn, and the Committee voted unanimously to adopt a budget of $70,637,000 for the School Department for the fiscal year beginning July 1, 2018.

Motion by Ms. Ellis, seconded by Mr. Judge, and the Committee voted unanimously to adopt a total budget of $70,637,000 for the School Department for the fiscal year beginning July 1, 2018, to be funded by an appropriation of $67,860,308 subject to change depending on the final state aid received by the town, an expenditure not to exceed $1,801,692 from the Circuit Breaker revolving fund, an expenditure not to exceed $225,000 from the Transportation Fees revolving fund, and an expenditure not to exceed $750,000 from the School Choice Tuition revolving fund.

Item #040418-040 BCHMCPS Update on Renewal Application

- Patty Horgan, Kindergarten teacher and member of the Board of Trustees and the Chair of the Renewal Committee at BCHMCPS, spoke about BCHMCPS’ renewal application. She stated the average class size at BCHMCPS is 21 students. This class sizes is even with the rest of town. The MCAS scores had 58% of the students meeting or exceeding. The school held a poll of staff to gage the support of renewing the charter and there was unanimous support. DESE changed the application in February, so they had to backup and redo some of the sections. There was a vote out to the entire BTA and they approved the renewal. They have completed 7 out of 10 criteria on the application. They are working on the last 3 criteria. They will deliver in May. They are excited for plans for the next 5 years. BCHMCPS is proud to offer a choice to students and to be a part of BPS.

- Mr. Joyce asked how many kids attend BCHMCPS. Ms. Horgan stated 310. She stated the state law changed on enrollment, as long as charter schools post openings, they can admit kids throughout school year.

- Mr. Joyce asked if she knew how many students would go to the school if it was a neighborhood school. Ms. Horgan stated about 50%.

- Ms. Dunn asked about the Board’s composition and consistency. Ms. Horgan stated there are currently 9 Board members including teachers, parents and community members for 3, 2, and 1 year appointments. There was turnover this year, but some members have been there for over 3 years, including her. Their by-laws state how many in each group they are allowed.

- Ms. Horgan stated that the Committee was asked about special needs programs in the school and since they are self-contained programs, they are not allowed to be in charter schools because those are assigned classes.

- Mr. Joyce asked how special education was being handled at BCHMCPS. Ms. Horgan stated with building-based resources.

Item #040418-002 Approve Transfer Funds to Accessibility Upgrades at BCHMCPS

- Mr. Markwell stated the BCHMCPS Roof and Façade project was approved in the FY’17 capital projects. There are funds left over from that project and BCHMCPS needs accessibility upgrades. Since this new project is outside the scope of the original project, he is looking to transfer funds. This will go to the Town Council for a vote tomorrow.

- Mr. Joyce asked for more information about upgrades. Mr. Kanyock stated it is to make the first floor restrooms and entryway accessible. It is also for an improved ramp and automatic doors.

- Motion by Ms. Ellis, seconded by Mr. Joyce, and the Committee voted unanimously to approve the transfer of $110,000 from the capital project BCHMCPS Roof and Façade Repair to complete accessibility upgrades at BCHMCPS.

Item #040418-003 Approve Transfer Funds to Buildings Maintenance Reserve

- Mr. Markwell stated for safety and security in district, the BPS needs to make communication upgrades at BHS. He is looking to transfer funds from school choice funds.

- Mr. Joyce asked how quickly this project could be executed. Mr. Kanyock stated there is no waiting period. He has the quote in hand. They need a device, a repeater transmitter to be used in the building. It is difficult to get a radio signal within the building. This allows police to talk amongst themselves inside and outside the building. The company that did the original design has given a quote already approved by the Procurement Department.

- Mr. Judge asked if the district has the extra money. Mr. Markwell stated yes, this will not impact the budget.
• Motion by Ms. Ellis, seconded by Mr. Judge, and the Committee voted unanimously to approve the transfer of $30,000 from the School Choice funds to the buildings maintenance reserve.

Item #040418-004 Pre-Approve Contract Award BWB and Centerville Asbestos Abatement
• Mr. Kanyock stated these funds were appropriated in last year’s capital fund.
• Motion by Ms. Ellis, seconded by Mr. Judge, and the Committee voted unanimously to authorize the Superintendent to accept the bid of the lowest responsive and eligible bidder and award a contract for the BWB and Centerville Asbestos Abatement Project for a value not to exceed $200,000, as recommended by the Town Purchasing Agent.

Item #040418-005 Approval Accounts Payable Warrant FY’18 Warrant #40
Motion by Ms. Ellis, seconded by Mr. Judge, and the Committee voted unanimously to approve FY2018 Treasury Warrant #38 in the amount of $344,864.98.

Item #040418-006 Update Policy Subcommittees of the School Committee (BDE)
• Mr. Joyce stated Ms. Ellis brought up clarifying this policy.
• Ms. Ellis stated the wording of the policy made it sound as if the School Committee could only create a subcommittee at its annual organizational meeting. The wording in the new policy states the School Committee can create a subcommittee whenever it is needed.
• Motion by Ms. Ellis seconded by Mr. Judge, and the Committee voted unanimously to adopt policy BDE Subcommittees of the School Committee.

Item #040418-007 Update Policy Safety Program (EB)
Item #040418-008 Update Policy Pest Management (EBAB)
Item #040418-009 Update Policy First Aid (EBB)
Item #040418-010 Update Policy Building and Grounds Management (EC)
Item #040418-011 Update Policy Building and Grounds Security (ECA)
Item #040418-012 Update Policy Authorized Use of School-Owned Materials (EDC)
Item #040418-013 Update Policy Walkers and Riders (EEAA)
Item #040418-014 Update Policy Free and Reduced Price Food Services (EFC)
Item #040418-015 Update Policy Facilities Development Goals (FA)
Item #040418-016 Update Policy Naming New Facilities (FF)
• Mr. Joyce stated the next 10 policies were discussed at the last School Committee meeting. He asked if there were any questions or clarifications that needed to be made before the vote.
• Motion by Ms. Ellis seconded by Mr. Judge, and the Committee voted unanimously to accept and adopt the following updated policies to replace the current versions in the Policy Manual:
  Safety Program - EB
  Pest Management – EBAB
  First Aid – EBB
  Building and Grounds Management – EC
  Building and Grounds Security – ECA
  Authorized Use of School-Owned Materials – EDC
  Walkers and Riders – EEAA
  Free and Reduced Price Food Services – EFC
  Facilities Development Goals – FA
  Naming New Facilities – FF

Item #040418-017 Approve Rescheduled Professional Development Half Day
• Ms. Harmon stated since March 14 was a schedule professional half day and it was a snow day, the professional development was canceled and lost. Principals have plans for entire school year. In order for the principals to complete their plans, May 25 has been identified as a make-up date.
• Ms. Ellis asked since this is a schedule change, does the School Committee need to do two readings? Dr. Mayo-Brown stated the two readings are for the BTA to get feedback on the schedule. She spoke to the BTA and they said it could be a senior make up day, but they are fine with it being a professional development half day.
Ms. Ellis asked if the PD purposeful that was lost with this day. Ms. Harmon stated the last PD day is introducing teachers to the curriculum for next year. If this day is not made up, that would be lost and there would be no advance planning for the curriculum next year.

Motion by Ms. Ellis seconded by Mr. Judge, and the Committee voted unanimously to approve the rescheduled professional development half day on Friday, May 25, 2018.

Item #040418-018 School Choice Adoption for 2018-2019
- Mr. Markwell – need to notify each year that we would like to continue.
- SE - have not done school choice for grades – any changes? MMB – no staying same
- Motion by Ms. Ellis seconded by Mr. Judge, and the Committee voted unanimously to affirm the School Committee’s intent to offer inter-district school choice for the 2018-2019 school year, subject to the School Committee’s policy on school choice.

Item #040418-020 Create Policy Meal Charging (EFD)
Item #040418-021 Create Policy Online Fundraising and Solicitations – Crowdfunding (GBEBD)
Item #040418-022 Create Policy Student Submission to Educational Surveys and Research (ILD)
- Mr. Joyce stated these three policies are new MASC recommended policies. The School Committee will review the policies and there will be a discussion and vote at the next meeting.

Item #040418-023 Create Policy Organization of Instruction (IE)
Item #040418-024 Create Policy Library Resources (IJLA)
Item #040418-025 Create Policy Graduation Requirements (IKF)
- Mr. Joyce stated these policies were MASC suggested changes, but Barnstable did not have these policies.

Item #040418-026 Delete Policy Physical Education (IHAE)
Item #040418-027 Delete Policy Textbook Selection and Adoption (IJ)
Item #040418-028 Delete Policy Special Interest Materials Selection and Adoption (IJM)
- Mr. Joyce stated MASC suggested these three policies be deleted.
- Dr. Mayo-Brown stated these policies are being picked up in other policies.

Item #040418-029 Update Policy Negotiations Legal Status (HB)
Item #040418-030 Update Policy School Year/School Calendar (IC/ICA)
Item #040418-031 Update Policy Student Services Programs (IGB)
Item #040418-032 Update Policy Health Education (IHAM)
Item #040418-033 Update Policy Parental Notification Relative to Sex Education (IHAMA)
Item #040418-034 Update Policy Special Instructional Programs and Accommodations (IHB)
Item #040418-035 Update Policy English Language Learners (IHBEA)
Item #040418-036 Update Policy Instructional Materials (IJ)
Item #040418-037 Update Policy Field Trips (IJOA)
Item #040418-038 Update Policy Community Resource Persons/Speakers (IJOB)
Item #040418-039 Update Policy Student Progress Reports to Parents/Guardians (IK)

- Mr. Joyce stated in the following 10 policies, the School Committee will be voting at the next meeting to update these policies at the recommendation of MSCA. He suggested members read the policies and there will be dialogue at the next meeting.
- Dr. Mayo-Brown added that in the IJOA policy, she made a change and added “in-state” field trips.

Adjournment
Motion by Ms. Ellis, seconded by Mr. Judge, at 8:08 PM, the School Committee voted unanimously to adjourn.

Respectfully Submitted,

Jen Kruczek
Executive Assistant