The Barnstable School Committee met on Wednesday, March 21, 2018, in the Town Hall Hearing Room. Present were Chair Chris Joyce, Vice Chair Stephanie Ellis, Committee members Patrick Murphy, Barbara Dunn and Mike Judge. Also present were Meg Mayo-Brown and Kristen Harmon along with Student Envoys Caroline Brodt and Jack Manoog.

Mr. Joyce called the meeting to order at 7:00 PM.

**Vision Statement and Core Values**
Mr. Joyce recited the Vision Statement and Core Values of the Barnstable School System.

**Video or Audio Recording of the Meeting**
Mr. Joyce reminded everyone that the meeting was being telecast and recorded on Channel 18. Anyone who wished to make a recording of the session must notify the Chair.

**Moment of Silence for Aliya Smith**

**Approval of Minutes**
- Motion by Ms. Ellis seconded by Mr. Murphy, and the Committee voted unanimously to approve the minutes of the School Committee meeting of February 28, 2018.

**Student Envoys Comments**
- Mr. Manoog stated Florida Atlantic University will be visiting BHS tomorrow. The Career Technology Panel that was scheduled for today has been postponed until April. The senior trip this year will be a Red Sox game on May 2nd.
- Ms. Brodt stated the Prom Celebration is having a can drive at the transfer station in this month. $3900 was raised in January. On March 29th, 300 gently used prom dresses will be available at no cost from 2:00 - 4:30 PM in the Jr./Sr. café.

**Public Comment**
- Sean Walsh from Osterville stated a couple of months ago people were here fighting for Coach Whidden. He asked if any decision has been made. He cannot understand why Coach Whidden hasn’t been reinstated.

**School Committee Comments**
- Ms. Ellis stated a couple of years ago the School Committee was looking for a new Superintendent and found a great one in Meg Mayo-Brown. During the interview process, Ms. Mayo-Brown was encouraged to complete her doctorate and last week she did and is now Dr. Meg Mayo-Brown. Ms. Ellis gave Dr. Mayo-Brown a new nameplate and plant.
- Ms. Ellis and her daughter went to see She Loves Me from BHS drama club. She stated the talent in this show surpasses anything she has ever seen. Maddie Lamothe’s singing quality is perfection.

**Superintendent’s Report**
- Dr. Mayo-Brown presented the Superintendent Awards in Excellence to two BHS students who finished in the top 5% of their class last night. Molly Autery and Weiming Qin are two remarkable students. Their commitment to learning and extra- and co-curricular activities represent Barnstable in so many great ways.
- Dr. Mayo-Brown thanked Chief MacDonald for being involved in the BPS comprehensive safety plan. An additional resource officer will be at BHS this year as well as a full time officer at BIS.

**Assistant Superintendent’s Report**
- Ms. Harmon stated on March 10, BPS held its 7th Homegrown Technology Conference. There were 10 different offerings to staff, by staff. 55 staff members participated.
- Congratulations to Mick Carlon who received the Massachusetts Reading Association's 2018 Celebrate Literacy Award for the Commonwealth of Massachusetts.

**Item #032118-001 Create Policy Administrative Councils, Cabinets and Committees (CE)**
- Motion by Mr. Murphy seconded by Mr. Judge, and the Committee voted unanimously to create and adopt policy CE Administrative Councils, Cabinets and Committees.
Item #032118-002 Create Policy Payment Procedures (DK)
- Motion by Mr. Murphy seconded by Mr. Judge, and the Committee voted unanimously to create and adopt policy DK Payment Procedures.

Item #032118-003 Delete Policy Vendor Relations (DJG)
- Motion by Mr. Murphy seconded by Mr. Judge, and the Committee voted unanimously to delete policy DJG Vendor Relations.

Item #032118-004 Update Policy School Superintendent (CB)
Item #032118-005 Update Policy Superintendent’s Contract (CBD)
Item #032118-006 Update Policy Evaluation of the Superintendent (CBI)
Item #032118-007 Update Policy Policy Implementation (CH)
Item #032118-008 Update Policy Development of Procedures (CHA)
Item #032118-009 Update Policy Procedures Dissemination (CHC)
Item #032118-010 Update Policy Annual Budget (DB)
Item #032118-011 Update Policy Budget Planning (DBD)
Item #032118-012 Update Policy Funding Proposals and Applications (DD)

- Mr. Joyce stated the next 9 policies were discussed at the last School Committee meeting. He asked if there were any questions or clarifications that needed to be made before the vote.
- Motion by Ms. Ellis seconded by Mr. Murphy, and the Committee voted unanimously to accept and adopt the following updated policies to replace the current versions in the Policy Manual:
  - School Superintendent – CB
  - Superintendent’s Contract – CBD
  - Evaluation of Superintendent – CBI
  - Policy Implementation – CH
  - Development of Procedures – CHA
  - Procedures Dissemination – CHC
  - Annual Budget – DB
  - Budget Planning – DBD
  - Funding Proposals and Applications (DD)

Item #032118-013 Approve Field Trip to Ecuador
- Dr. Mayo-Brown spoke about the field trip to Ecuador. 22 participants for the trip, which includes seven chaperones. An email from Dave Anthony is included where he discusses the trip’s coverage and liability.
- Motion by Ms. Ellis seconded by Mr. Judge, and the Committee voted unanimously to approve a field trip to Ecuador from April 17 through 25, 2018, as presented to the Committee and recommended by the Superintendent.

Item #032118-014 Superintendent Goals – Formative Evaluation

- Dr. Mayo-Brown stated this is her formative assessment evaluation. Her goals were approved in October and this presentation is to let the School Committee know how she is doing on her goals. Her student learning goal focused on the need to work on the low growth percentile. There have been great improvements from the fall to the winter benchmark, with great progress made in math. At a future meeting, she can give a more comprehensive presentation of the data. Her second goal was to learn more about culturally responsible teachings. Before every principal meeting, we have book study for an hour on these teachings. Her third goal is to focus on the development of the whole child social-emotional learning initiative. At monthly BDLT meetings, the focus is on SEL priorities. They have implemented DESSA tool as universal, there is a social-emotional coach at BUE, working with Second Steps universal curriculum and focusing on the action plans from the Strategic Plan.
- Mr. Murphy asked in her first goal, the summary of evidence is the results from what tests. Dr. Mayo-Brown stated the Star Assessment. Ms. Harmon stated students are tested four times a year in math and reading. The results Dr. Mayo-Brown is referring to is the fall and winter tests.
- Mr. Murphy asked is the Star Assessments are closely aligned to MCAS. Ms. Harmon stated the assess the standards. Principals use this data to intervene with students.
- Ms. Ellis stated the three goals revolve around student learning. She stated comparing data is challenging.
• Mr. Joyce stated asked what the next steps are for her evaluation. Dr. Mayo-Brown stated this is a mid-cycle formative evaluation where she receives feedback from her evaluators. This summer will be her summative evaluation where she presents the School Committee with evidence and the School Committee makes the decision if the goals were met.
• Mr. Joyce stated is may be helpful to have 1 on 1 meetings with each of the School Committee members. It will make the end of cycle process easier and give us a better understanding.

Item #032118-015 Update Policy Subcommittees of the School Committee (BDE)
• Mr. Joyce stated Ms. Ellis brought up the wording on this policy.

Item #032118-016 Update Policy Safety Program (EB)
Item #032118-017 Update Policy Pest Management (EBAB)
Item #032118-018 Update Policy First Aid (EBA)
Item #032118-019 Update Policy Building and Grounds Management (EC)
Item #032118-020 Update Policy Building and Grounds Security (ECA)
Item #032118-021 Update Policy Authorized Use of School-Owned Materials (EDC)
Item #032118-022 Update Policy Walkers and Riders (EEAA)
Item #032118-023 Update Policy Free and Reduced Price Food Services (EFC)
Item #032118-024 Update Policy Facilities Development Goals (FA)
Item #032118-025 Update Policy Naming New Facilities (FF)
• Mr. Joyce stated in the following 10 policies, the School Committee will be voting at the next meeting to update these policies at the recommendation of MSCA. He suggested members read the policies and there will be dialogue at the next meeting.

Item #032118-026 Pre-Approval 21st Century Learning Center Renovations at BHS
• Mr. Kanyock stated this is for phase 2 of this project. The bids are due back on April 5.
• Mr. Joyce stated this project has been discussed for a long time. He asked for an overview. Mr. Kanyock stated this was part of a capital appropriation last year: to replace the BHS library. Phase 2 includes air conditioning units, duct work, infrastructure network connections, and work on the floors, ceilings and lighting.
• Mr. Joyce asked if this work was going to happen earlier. Mr. Kanyock stated they realized A/C was needed as well as everything else. It needed more work than was originally approved.
• Ms. Ellis asked if the work would be done during non-school hours. Mr. Kanyock stated there will be some disruption to clear the library the last week of May and won’t be complete until mid-September.
• Motion by Ms. Ellis, seconded by Mr. Judge, and the Committee voted unanimously to authorize the Superintendent to accept the bid of the lowest responsive and eligible bidder and award a contract for the 21st Century Learning Center Renovations at BHS for a value not to exceed $2 million, as recommended by the Town Purchasing Agent.

Item #032118-027 FY’19 Budget Update and Public Hearing
• Mr. Markwell discussed the budget calendar. He discussed the school operating expenses if kept at level expenses, the amount needed would be $70,066,620. The budget includes the addition of 1.4 FTE and reductions of -1.7 FTE. Due to program changes, there will be an additional +7.5 FTE added with a SPED teacher, 6 Instruction Assistants if needed, and a SEAD coach. Supplies, including software and curriculum changes will be an additional $87,250. Contracted services include contractual needs, program changes, and reinstate amendments.
• Mr. Markwell stated there have been common occurring requests and the budget includes a request to use $570,380 from the savings account for these expenses including operating capital including math textbooks, football helmets, laptops, spin bikes, chrome carts, carpet removal/tile replacement, car seats for student transportation, elementary writing program, and professional development for responsive classroom courses.
• Mr. Murphy asked if the method of funding is similar to the iPad program a few years ago. Mr. Markwell stated yes, it is used for one time purchases.
• Mr. Markwell discussed spending by category and spending by function and stated they are similar to last year.
• Mr. Markwell discussed the school operating revenue including the appropriation of $67,059,622, along with the savings account, operating capital, circuit breakers, transportation fees, and school choice for a total budget of $70,637,000.
• Mr. Judge asked about the $230,306 for the last year of the reading program. He stated we paid for 3 years and will use it for 6 years. Ms. Harmon stated yes.

• Mr. Murphy asked about the increase of 7.5 FTEs. Dr. Mayo-Brown stated the majority are Instruction Assistants. Mr. Markwell stated due to the contract, we are adding .5 to an existing .5 SEAD Coach and 6 Instructional Assistants if needed. They’ll be available if the need comes throughout the year.

• Mr. Joyce stated it is helpful to continue to discuss the budget throughout the process.

• Mr. Joyce opened meeting for public comment for the public hearing on the FY’19 budget. Seeing no one approaching for public comment, he closed the public hearing.

Item #032118-028   Approval Accounts Payable Warrant FY’18 Warrant #38
Motion by Ms. Ellis, seconded by Mr. Judge, and the Committee voted unanimously to approve FY2018 Treasury Warrant #38 in the amount of $413,842.08.

Adjournment
Motion by Mr. Murphy, seconded by Ms. Ellis, at 8:05 PM, the School Committee voted unanimously to adjourn.

Respectfully Submitted,

Jen Kruczek
Executive Assistant