The Barnstable School Committee met on Wednesday, February 28, 2018, in the Junior/Senior Cafeteria of Barnstable High School. Present were Chair Chris Joyce, Vice Chair Stephanie Ellis, Committee members Patrick Murphy, Barbara Dunn and Mike Judge. Also present were Meg Mayo-Brown and Kristen Harmon.

Mr. Joyce called the meeting to order at 7:00 PM.

Vision Statement and Core Values
Mr. Joyce recited the Vision Statement and Core Values of the Barnstable School System.

Video or Audio Recording of the Meeting
Mr. Joyce reminded everyone that the meeting was being telecast and recorded on Channel 22. Anyone who wished to make a recording of the session must notify the Chair.

Highlight in Education: “Dream” Speeches inspired by Dr. Martin Luther King, Jr. presented by Hyannis West Elementary School Students
- Ms. Duran, teacher at Hyannis West, thanked Principal Kathi Amato and the students presenting their speeches.
- The following students gave their speeches: Phineas Winslow, Laila Lima, Domenic Jones, Mauricio Siguencia Camas, Krisanne Morris, K’Jhorni Bentley, Katie Robertson, Ayden Fernandes, Luisa Camacary, Thiago Dos Santos, Sarah Silva, Felipe Pinheiro, Antonio Sosa, Daniella Fajardo, Assari Scott, and Eliza Bundsuh.
- Ms. Duran thanked everyone for having the students.
- Mr. Joyce thanked Ms. Duran and the students for their presentation.

Barnstable Youth Commission
- Matt Hersey spoke about meeting with local officials, the Community Prevention Forum on March 15 at CCCC, and a March 27 job fair.
- Sean Dowling stated the Commission meets the 2nd and 4th Tuesday of the month at 6:30pm at HYCC. They recently had an intergenerational tea event where the younger and older generations met over tea.
- Ethan Sirhal stated the Commission attended a cyber bullying seminar at Bridgewater State College.
- Caleb Sonnabend spoke about the youth job fair scheduled for March 27, which will also provide help for students with their resumes. The Community Substance Abuse Prevention Forum will take place on March 15 and the 7th grade Summit will take place on March 16.
- Connor Levesque stated the 7th grade Youth Summit on March 16 will help with social and drug issues. There are activities to prepare kids for high school next year.

Approval of Minutes
- Motion by Ms. Ellis seconded by Mr. Murphy, and the Committee voted unanimously to approve the minutes of the School Committee Workshop of January 31, 2018.
- Motion by Ms. Ellis seconded by Mr. Murphy, and the Committee voted unanimously to approve the minutes of the School Committee/Town Council Joint Meeting of February 1, 2018.
- Motion by Ms. Ellis seconded by Mr. Murphy, and the Committee voted unanimously to approve the minutes of the School Committee meeting of February 7, 2018.

Student Envoys Comments
- No Student Envoy comments.

Public Comment
- Brooke Styche, teacher at BHS and the poetry coordinator, spoke about the semifinals for Poetry Out Loud taking place on March 4 at the Cultural Center in Yarmouth. Ceili Magnus is representing Barnstable and competing against 23 other schools.
- Colleen Ellis, junior at BHS and founder of the Cape Cod Student Council, wants to promote and be an active catalyst for change. March 14 is the student Walk Out, March 24 is the March for Our Lives, and April 20 is to remember the anniversary of Columbine. At BHS, students will walk out on March 14 before 10am for a moment of silence and to listen to speeches from the student body. The Walk Out is optional and the day is an early release day with dismissal at 10:15. She thanked Principal Clark and Superintendent Meg Mayo-Brown for their support of this student event that has been planned and vetted through the administration.
School Committee Comments

- Ms. Dunn stated she participated in Read Across America, where schools invite guest readers into the schools. She read to two classrooms at BWB and it was a treat to read to the kids.
- Mr. Judge stated the After Prom Celebration is receiving the recycling cans at the dump the month of March.

Superintendent's Report

- Ms. Mayo-Brown stated she is heartbroken at the loss of life in Parkland, FL. Safety is first and foremost at the schools. After Sandy Hook, a task force was created and there were recommendation from Governor Patrick. These recommendations included school districts to budget money to update safety features and protocols and establish a District level management task force, schools have a resource officer, social emotional protocols, and schools practice drills. Barnstable has a task force headed up by Dave Kanyock and Pam Ciborowski. BHS has a resource officer, Reid Hall and the other schools have adopt-an-officer. Each school has at least one school psychologist. We have relationships with community based agencies. The Schools practice drills. We provide training to staff and school bus drivers. We are implementing many of the recommendations. There are areas we can enhance and we will continue to do so.

Assistant Superintendent’s Report

- Ms. Harmon stated BHS received a Project Lead the Way grant for computer science. It will be a 4 year program and courses will be added starting next year.
- The Engineering Project Lead the Way grant will be entering its second year next year. Project Lead the Way has partnered with colleges, that if students meet certain requirements in the pathway (i.e. earn a 3 or higher on the AP exam) opportunities are open to students, such as internships and scholarships.

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- Mr. Joyce stated the next 11 policies were discussed at the last School Committee meeting. He asked if there were any questions or clarifications that needed to be made before the vote.
- Motion by Ms. Ellis seconded by Mr. Murphy, and the Committee voted unanimously to accept and adopt the following updated policies to replace the current versions in the Policy Manual:
  - Nondiscrimination on the Basis of Disability – ACE
  - Tobacco Products on School Premises Prohibited – ADC
  - School Committee Member Qualifications/Oath of Office – BBBA/BBBB
  - School Committee-Superintendent Relationship – BDD
  - Notification of School Committee Meetings – BEDA
  - Agenda Format – BEDB
  - Public Comment at School Committee Meetings – BEDH
  - Use of Electronic Messaging by School Committee Members – BHE
  - New School Committee Member Orientation – BIA
  - School Committee Conferences, Conventions and Workshops – BIBA
  - School Committee Powers and Duties – BBA

Item #022818-012 Meeting the Needs of Today’s Early Learners

- Ms. Caucci, Principal at the ECELC, and Patty O’Hara, nurse at the ECELC, spoke about the preschool including enrollment, admission, and the referrals they receive continuously throughout the year. They have noticed the
students who are qualifying have a higher level of need than in the past. Their observations as to why include coming from an adverse childhood experience such as abuse/domestic violence, neglect, extreme poverty, homelessness, exposure to substance abuse, exposure substances in utero, and loss of parent. One experience coming up more often is substance in utero. They dug deeper to state and national data. 46% of all children experience at least one adverse childhood experience. In Barnstable, 87-114 reports of abuse or neglect each year for the last three years.

- Ms. O’Hara spoke about Neonatal Abstinence Syndrome, which is a baby born addicted to a substance. Developmental challenges exist and continue 3-6 weeks and then resolves, but there are negative developmental challenges that do occur afterwards. In our program, all of this is taken into consideration.
- Ms. Caucci spoke about how they are supporting their students with MTSS. More supports are needed for educators and caregivers. Half day professional development has really helped a lot with this. As far as family support, some of these kids are ending up with grandparents and they don’t know what to do with the kids. We have strong collaborative relationships with community organizations.
- Mr. Murphy stated 10 years ago, Barnstable did not have full day kindergarten and a challenged preschool program. Today the facilities and personnel are fantastic.
- Mr. Joyce asked what the ratio is of peer v. challenged students. Ms. Caucci stated the half day sessions are integrated where we have one more peer model than special needs student. Those students with more challenges will come in a small group. We monitor students’ progress and when they are ready to benefit from their peers, we integrate.

Item #022818-013  BHS Proposed Schedule

- Mr. Clark stated he has come to the podium many times to discuss the high school schedule. BHS will have a new 7 selection student schedule next year. There will be more semester selections next year. The Project Lead the Way Program around computer science is ready to launch. The DECA Program, which is similar to Shark Tank with stronger academics, has grown 5 times. Entrepreneurship and marketing will be offered next year.
- Ms. Clark stated with the class of 2020, the Mass Core will be fully integrated. Students will choose 7 courses and there will be more semester courses. More challenging courses to meet the needs of the students have been added to make sure they are college and career ready. She gave a sample of the new courses.
- Mr. Pyy gave an overview of the structure of the new schedule and highlighted its features. This schedule has been 5 to 6 years of work, 3 committees, and the BHS leadership team putting all that hard work together. This is a 5 day fixed schedule with 6 courses a day. One class does not meet a day and the period lengths vary. Tuesday and Thursday has time for support academically and socially.
- Mr. Murphy stated after 6 years of work, he wants to applaud and congratulate the leadership team.
- Ms. Ellis stated looking at the schedule almost makes her want to go back to high school.
- Mr. Joyce stated this schedule allows for more well-rounded students out of Barnstable and giving them more opportunities. This will help make the students career ready through expanding classes.
- Ms. Clark stated students will be choosing 7 course and more students can choose internship program in the fields of healthcare, engineering, media, public service, law enforcement, fire department, business, marketing, and finance.
- Mr. Clark stated the program of studies was developed to think about a student coming in as an 8th grader and growing to a 12th grader.
- Mr. Judge stated when he was a firefighter; it was great to have the students come into the fire department. They got a lot out of it, but we loved having them in with their excitement.
- Motion by Ms. Ellis seconded by Mr. Murphy, and the Committee voted unanimously to officially adopt the Program of Studies, as presented to the Committee and recommended by the Superintendent.

Item #022818-015  Barnstable Community Horace Mann Charter Public School Renewal Timeline

- Mr. Joyce stated they tried to coordinate with BCHMCP, but they were unable to attend tonight.
- Ms. Mayo-Brown stated the Horace Mann School is a public school approved by the School Committee and the teachers union. The charter is granted by Board of Education and the school is operated and managed by a Board of Trustees. The charter is renewed every 5 years and the renewal application is due March 1 – August 1, 2018. The application needs to be approved by the School Committee and Barnstable Teachers Association. If not approved, Charter school closing procedures would follow. If approved, the application goes forward to the Department of Education. According to the Renewal Committee’s timeline, they will present to the School Committee in May and the School Committee will need to take action after that presentation.
Ms. Ellis asked if the entire Barnstable Teachers Association or just the charter school members vote. Ms. Mayo-Brown stated they are examining the interpretation of the legal requirement.

**Item #022818-016** Create Policy Administrative Councils, Cabinets and Committees (CE)
**Item #022818-017** Create Policy Payment Procedures (DK)
**Item #022818-018** Delete Policy Vendor Relations (DJG)
**Item #022818-019** Update Policy School Superintendent (CB)
**Item #022818-020** Update Policy Superintendent’s Contract (CBD)
**Item #022818-021** Update Policy Evaluation of the Superintendent (CBI)
**Item #022818-022** Update Policy Policy Implementation (CH)
**Item #022818-023** Update Policy Development of Procedures (CHA)
**Item #022818-024** Update Policy Procedures Dissemination (CHC)
**Item #022818-025** Update Policy Annual Budget (DB)
**Item #022818-026** Update Policy Budget Planning (DBD)
**Item #022818-027** Update Policy Funding Proposals and Applications (DD)

- Mr. Joyce stated in the following 11 policies, the School Committee will be voting at the next meeting on creating 2 new policies, deleting 1 and updating 8 others at the recommendation of MSCA. He suggested members read the policies and there will be dialogue at the next meeting.
- Ms. Mayo-Brown stated that Gareth Markwell has suggested changes to the financial policies.

**Item #022818-028** Bid Acceptance for BHS Curtain Wall, Storefront & Window Replacement

- Mr. Kanyock stated there were two bidders for this project and Lambrian Construction Corporation was the lowest bidder.
- Mr. Joyce asked if Mr. Kanyock was involved in the construction management of this project. Mr. Kanyock stated there are three parties involved.
- Motion by Ms. Ellis, seconded by Mr. Judge, and the Committee voted unanimously to accept the bid of, and award a contract to, Lambrian Construction Corporation, in the amount of $917,000.00 for the BHS Curtain Wall, Storefront & Window Replacement Project, as recommended by the Town Purchasing Agent.

**Item #022818-029** Bid Acceptance for BWB Partial Roof Replacement Project

- Mr. Kanyock stated there were five bids and DDC Construction was the lowest bid.
- Mr. Joyce asked if this is the entire roof. Mr. Kanyock stated only shingles and not the PVC.
- Motion by Ms. Ellis, seconded by Mr. Judge, and the Committee voted unanimously to accept the bid of, and award a contract to, DDC Construction, in the amount of $226,375.00 for the BWB Partial Roof Replacement Project, as recommended by the Town Purchasing Agent.

**Item #022818-030** FY’19 Budget Update

- Mr. Markwell stated this was a second look at FY’19 budget. He discussed the budget calendar, enrollment, student demographics, per pupil expenses in Barnstable and neighboring towns, school operating expenses are increasing 3.21%, operating capital description of items, spending by category, budget by cost center, spending by function, percentage spending by cost center, school operating revenue increasing $2,073,844 or 3.19%, and the school savings account projections.
- Mr. Joyce asked Mr. Markwell to talk about the capital fund savings account transfer. Mr. Markwell stated the capital trust fund funds the major improvements in the municipal and school environments. The school is looking to make a one-time transfer which helps leverage the value of projects the Town can invest in.
- Ms. Ellis asked about the cost projecting OOD placement. Mr. Markwell stated this can be a budget buster every year. Predicting the number is tough, but he looks at enrollment of special education students. He can somewhat project the numbers. He can budget for what Barnstable has and knows. Barnstable uses priors year’s circuit breakers for next year.
- Mr. Judge asked about the 6 assistants for the NECT program. Mr. Markwell stated these are instructional assistant for those positions.
Mr. Judge asked if the amount going to savings, up $2 million, is typical. Mr. Markwell stated it fluctuates, but averages $1 million.

Mr. Murphy asked if the 12 retirements were an estimate or known. Mr. Markwell stated known.

Mr. Murphy asked if there was an entitlement grant reductions strategy. Ms. Mayo-Brown stated a reduction in positions or recommendation the operating budget picks up the positions.

Item #022818-031 Transfer School Committee Savings Account Funds ($4 Million) to Town of Barnstable Capital Trust Fund

- Mr. Joyce stated this was just discussed in the budget discussion.
- Mr. Markwell stated this is a general purpose transfer. We do have the field project requested.
- Mr. Judge asked if this is not for specific projects, is it just something we do. Mr. Markwell said that is correct. It provided cash flow for projects and frees up borrowing capacity.
- Motion by Ms. Ellis, seconded by Mr. Judge, and the Committee voted unanimously to endorse an appropriation and transfer by the Town Council of $4 million from the school savings account balance to the Capital Trust Fund, as proposed by the Town Manager and recommended by the Superintendent.

Item #022818-032 Approval Accounts Payable Warrant FY’18 Warrant #32

Motion by Ms. Ellis, seconded by Mr. Judge, and the Committee voted unanimously to approve FY2018 Treasury Warrant #35 in the amount of $364,786.96.

Executive Session

Motion by Mr. Judge and the Committee unanimously approved in a roll call vote to go into executive session – to reconvene in public session – to hear an AFSCME Grievance; to hear a Barnstable Teachers Association Grievance; and strategy session in preparation for negotiations with nonunion personnel and/or contract negotiations with nonunion personnel: Jennifer Kruczek.

Approve Jennifer Kruczek Contract

Motion by Ms. Ellis seconded by Mr. Judge, and the Committee voted unanimously to approve an employment contract for Jennifer Kruczek for the position of Executive Assistant to the Superintendent at an annual salary of $68,123, effective August 25, 2017, and on such other terms and conditions as have been presented to the Committee.

Adjournment

Motion by Ms. Ellis, seconded by Ms. Dunn, at 11:33 PM, the School Committee voted unanimously to adjourn.

Respectfully Submitted,

Jen Kruczek
Executive Assistant