

Marstons Mills East Horace Mann Charter Public School
Steering Committee Minutes
January 30, 2007 @ 3:45 P.M.

Present: Keenan, Peninger, Milne, Hurley, Jones, Horgan, Allen, Frew,
PTO Co-President: Dierdre Kyle

Public Comment: No Public Comment

Topic 1: PTO Update

- High school students doing community service are looking for classroom situations.
- Tally of hours for volunteers for each school needed, including out-of-school hours.
- Looking for Volunteer Coordinator for this school.
- Smart Saturday March 31; change concept to Fun Day. No charges or forms to fill out for activities.
- Scholastic Book Fair week of March 12.
- 91 photos sold of theme culmination "Spiral."
- Movie night on May 4. Minimal charge.
- Travel network up and running. Working on advertisement aspect; business cards to be distributed.
- Fourth grade yearbook committee and picnic committee up and running.
- PTO general meeting agenda changed for teacher updates to be at the beginning of the meeting.
- We will need parents to meet with the DOE on March 29. Will ask for volunteers at the next PTO meeting. Same procedure as last year.

Topic 2: Wellness Letter

- Read and approved.

Topic 3: Volunteer Tutoring Update

- Seven teachers volunteered; 5 from grade 3.
- Will be using Study Island and Plato, giving children extra computer time for MCAS support.
- Will be offered to third grade students only.

Topic 4: Open House for Barnstable Teachers

- Invitation e-mailed to all elementary school teachers in Barnstable.
- Refreshments
- Staff will be asked to keep the rooms open; attendance by staff is voluntary.

Topic 5: ASP Demonstration Site

- MMEHMCPS has been nominated as a demonstration site for ASP by Lisa Jaszcz.
- Reviewed benefits and responsibilities.
- Due date for turning in application is February 23.
- Looking for people to work on a committee to write the application. Patty Horgan volunteered.
- Ken will present to the staff on Thursday, Feb. 1, communication meeting.

Topic 6: Professional Development Action Plan

- First reading.
- Committee commended the cadre for a comprehensive Action Plan.
- Steering Committee's role is to look at the plan so that all stakeholders can live with it.
- Some protocols deal with contract issues and privacy issues which will be discussed with principal.
- Because this is our first plan, cadre will meet with Ed, Beth-Anne, Lynore, Lisa J. to review the plan on February 12.
- Discussion of details, with suggestions to be taken back to the cadre.

Topic 7: Cadre Updates: General discussion

Behavior:

Challenge Statement: *There is a lack of consistent prevention and response to students' disruptive behavior schoolwide.*

Assessment:

Methods of evaluation and reporting being used are not true indicators of a child's overall performance.

Professional Development:

Challenge Statement: All staff needs training that is accessible, adequate, affordable, and appropriate to ensure the successful implementation of the charter and ASP.

Communication

Challenge Statement: Methods of communication have varying degrees of effectiveness.

- Cathy Milne asked for clarification of when to create an Action Plan. Many little wheels have been put into place already. Lisa J. will meet with Cathy on February 12.

Curriculum

Challenge Statement: Based on MCAS and standardized testing, the most prominent challenge area requiring forward progress is mathematics.

Topic 8: Cadre Reports to the Board

Next Scheduled Meeting Date: February 27, 2007

Agenda Items Next Meeting:

- New initiatives flow chart.

Meeting Adjourned at 5:10 P.M.