

MARSTONS MILLS EAST HORACE MANN CHARTER PUBLIC SCHOOL (MMEHMCPS)		Date:	Monday March 23, 2009	Time:	6:00 p.m.
BOARD OF TRUSTEES		Location:	Marstons Mills East HMCPs Library		
		Chaired by:	Janelle D'Aprix, Board of Trustees Chair		
		Recorded by:	Janelle D'Aprix		
Attendees:	Janelle D'Aprix, Chair; Beth-Anne Allen; Jack McLeod; Tao Nguyen, Dave Vieira; Kenneth Keenan, Principal				
Absent:	Margie Berkley; Stephanie Wagner				
Guests:					

MINUTES

Agenda Item	Substance of Discussion	Decisions	Action Steps	Responsible	Due Date
<i>Call to Order</i>	Meeting called to order by Chair Janelle D'Aprix at 6:00 p.m.				
<i>Vote: Policy/Minutes/Reports</i>	<p>Although there was a quorum, one board member was not able to properly review the minutes and another, due to being absent for one of the meetings would not be able to vote to approve any minutes. It was decided that the minutes slated for approval at tonight's meeting would be moved until the April meeting for approval. This includes:</p> <p><i>February 2, 2009 - Special meeting re: relocation</i> <i>February 23, 2009 – Regular meeting</i> <i>March 9, 2009 – Special meeting re: amendment change</i></p> <p>Janelle requested that everyone be prepared for next month.</p> <p>Due to the members not receiving the Revised Spending Plan, the vote on that time was postponed until the April meeting.</p>		Minutes and Spending plan to be approved at next meeting	ALL	April 27, 2009
<i>Public Comment</i>	<p><i>Public Comment:</i> A member from the public asked about the openings available on the board. Janelle and Tao responded to these comments. Janelle first explained that Ken Keenan will be organizing the various volunteers to assist in the transition process. It was also explained that responding to the most recent memo from Patti Grenier would be helpful. Janelle then explained that the Board needs new members to be in</p>				

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<i>Public Comment (continued)</i>	compliance with the by-laws which state the board should have 9-15 members and that since 2 parents already serve on the board, we are seeking community members. Janelle further explained that parents are welcome to join on the subcommittees. Tao also let the parents know about how they can be of service on the Foundation.				
<i>Cadres</i>	Beth-Anne Allen reported to the Board that there was a recent meeting of the cadre leaders. With everything that has been going on in the district, most of the cadres are in a holding pattern. It was determined by the Steering Committee that each cadre will wrap up and report out and then celebrate the work done to this point. There is also preliminary discussion on a Taking Stock night to be held once the new school year begins therefore incorporating all new and former members of the MMEHMCPS community. Focus in the immediate upcoming months will be on educating both new and former staff and parents about ASP.				
<i>School Leader Report</i>	In addition to the attached report, Ken Keenan reported the following to the Board: -On March 25, there will be an information meeting at Hyannis East. Mr. Larabee, principal at HyE has invited Mr. Keenan to speak to parents in their community about our charter school. Staff, PTO members and translators will be there. -As of today, there are approximately 40 applications that have been received and 129 students who will not be following the charter to Hyannis. -It was recently learned that the portable classroom at Hyannis East will not be available. The lease is up. -A meeting at MMEHMCPS will be held on April 1 st at our school for anyone interested in attending the charter school next year. -A bid for replacing the boiler at Hyannis East was expected to be in the Cape Cod Times. Ken is going to follow up with this and with the SBA reports that Patti Grenier should have received by now.				

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<i>School Leader Report (continued)</i>	<p>-Ken distributed a letter from the DESE re: the stimulus package.</p> <p>-Kim Stoloski, the director of SPED and the school psychologist has accepted a position in New Hampshire. Though we'll miss her terribly, Ken and the board wish her well.</p> <p>-Ken shared that his wife will be undergoing chemo treatments. MaryJo Keenan is the multi-age teacher at MMEHMCPS.</p> <p>-It was reported that the final staffing issues might be finalized on Thursday. Letters of assignments and lay-off notices will be sent after the final meeting.</p>				
<i>Committee Reports Finance</i>	<p>Janelle highlighted the Finance Notes and reported that Ken and Nancy have been working on the Spending Plan for FY '10. Ken distributed draft plans using information on the current plan of HyE (with the boiler in place) and with information from Osterville Elementary. This school does not have a boiler and on the advice of the current procurement manger for the Town of Barnstable, the utility payments from OES would be a good start for us to build MME's spending plan.</p>				
<i>AIG Response</i>	<p>Mr. Keenan reported that he followed up with Attorney Paul Bennatti re: the insurance policy and whether the Board should file a claim for reimbursement for legal expenses related to the Mary Smith case. Since the suit was for breach of contract, Paul has advised that there is no recourse as the insurance does not cover that legal action. Discussion continued regarding the insurance company, AIG. The Board reached consensus that Mr. Keenan will shop around for new policies for the Board to consider.</p>				

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<i>Board Recruitment)</i>	<p>Janelle requested that all board members be ready to vote on the following documents which will be part of the recruitment package:</p> <ul style="list-style-type: none"> - "Principles of good Practice for the Board of Trustees" - Trustee Commitment Letter - Welcome letter to new members for the Board chair. <p>Janelle asked Beth-Anne, as the policy committee member, to revise the current recruitment policy. Janelle also requested that other board members assist in the process.</p>		Board to approve at next meeting	ALL	April 27, 2009
<i>Transitional Issues</i>	<p>Beth-Anne Allen asked a question re: a slide which was presented at the School Committee meeting. The slide reflected that the Spending Plan for our school it "to be determined" after the "board of trustee review". Beth-Anne asked for clarification as to where we are in that process in respect to the School Committee's expectations. Mr. Keenan explained that our spending plan is being built right now on the information presented this evening but that a lot will depend on how the staffing falls into place. Both he and Kara were asked at the last leadership meeting where each budget stood and each responded that neither school had their board's respective input. That is why Patti Grenier included that information on the slide.</p>				
<i>Parent Survey Task Force</i>	<p>On behalf of Margie Berkley, Janelle reported that Margie had recruited 2-3 parents from the PTO meeting who will serve on the Task Force along with her which will undertake the Parent Survey this year. The Parent Survey from 07/08 was presented by Margie at the PTO meeting and will be available through the website.</p>				
<i>School Name Change</i>	<p>A discussion among board members (with some public input allowed by the chair) regarding the new name for MMEHMCPS took place. It was agreed input from the whole school community (both current and new members) would be best achieved by holding a facilitated meeting after the current enrollment period takes place. Dave Vieira agreed</p>				

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<i>School Name Change (continued)</i>	to facilitate the meeting and Ken Keenan will organize it. After the meeting, a name or up to 3 names will be presented to the Board for final approval. Each member present agreed to a Special meeting should time be a factor.				
<i>Adjourn</i>	Janelle asked for a motion to adjourn the meeting. Beth-Anne Allen made the motion and Jack McLeod seconded. Motion passed and meeting adjourned at 8:00 pm.				