

MARSTONS MILLS EAST HORACE MANN CHARTER SCHOOL

STEERING COMMITTEE MINUTES:

Thursday, February 12, 2009, 3:45 P.M.

Topics:	Comments:
1. Review and accept minutes from Jan. 22, 2009	Minutes accepted
2. Public Comment	There was no public comment.
3. Student Comment	There was no student comment.
4. PTO update	<p>Movie night was successful with a \$500 profit. Bingo Night is set for Feb. 27th. Doors will open at 6 and play will begin at 6:30. Cost will be \$1 per card. Participants are being asked to bring their own place markers.</p> <p>PTO Asked for final decision from third graders on their celebration event.</p> <p>It was announced that the following committees were in place: Yearbook, 3rd Grade Celebration, 4th Grade Picnic, Nature Center Garden for Hy-East campus</p> <p>We decided that yearbook would be combined 3rd/4th grade. It will be on sale for the whole school. The plan is to incorporate all of the class pictures from this year since it will be our last. It will be available on June 1st.</p> <p>PTO members have offered to help with the transition to Hy East. A PTO meeting was added and will be held on 3/11/09. The date for the April meeting was also changed from 4/8/09 to 4/1/09.</p>
5. Principal Update	<p>Mr. Keenan talked about creating a transition team to facilitate the move to Hyannis. It should be a small committee of stakeholders: a parent, a staff member, a member of the BOT, liaison from OES, Hyannis East and Grades 4/5. The transition involves K-3 staying together, 3rd and 4th grades going and OES coming in. Questions have arisen regarding such things as where do libraries from each school go? How to best support change for students and staff? It was discussed that a sheet be put in the ASP room for questions for the transition team. It was decided that the first part of Monday Feb. 23rd's cadre meeting would be devoted to grade levels getting together and generating questions and concerns.</p>
6. Cadres:	<p><u>Writing Cadre:</u> Teachers were to meet with their grade levels to discuss changes to proposed writing program in terms of mechanics, empowering writers and writing prompts.</p>

	<p><u>Professional Development:</u> Professional development materials were to go on a cart, but this will wait due to the move. They are keeping up with the bulletin board in the staff room. They may conduct a survey to see if there is interest in a workshop to help with upcoming recertification.</p> <p><u>Assessment Cadre:</u> They reviewed the surveys sent out to staff regarding the report card. Results show grades K, 1 and 2 need revamping; grades 3 and 4 seem to be OK with the current report card. Cadre members will gather report cards from other districts for the next meeting to look over.</p> <p><u>Behavioral Cadre:</u> Their focus is on PBIS (positive behavioral intervention system). In spring, perhaps at a staff meeting, there will be a presentation of PBIS for the staff. There are 3 steps to the program; step 1 is consistent language and steps 2 and 3 are geared more for the specialists (logical consequences). The program is all positive reinforcement, modeling positive behavior, showing what you want students to do. There was a question about whether the program should be introduced in the spring or to wait for new staff.</p> <p><u>Communication Cadre:</u> no report</p>
<p>7. Other Business</p>	<p>BOT meeting: Feb. 23rd at 6:00pm Give cadre update from the behavior and assessment cadres</p>
<p>8. Agenda items next meeting</p>	<ul style="list-style-type: none"> *Transition Team *Cadre update * Next meeting – March 19, 2009 * pen pals